

Kansas Criminal Justice Information System (KCJIS) Committee
Minutes for April 11, 2016, 1:30pm-3:30pm
Room 269, Judicial Center
APPROVED

Committee Members in Attendance:

Ed Klumpp, KCJIS Chairman, Kansas Association of Chiefs of Police; Sarah Shipman, KCJIS Vice-Chair, Secretary of Administration; Leslie Moore, Kansas Bureau of Investigation; Lt. Craig Phillips sitting in for Capt. Justin Bramlett, KHP; Amber Norris (by phone), Butler County Attorney's Office, KCDAA; Kelly O'Brien, CIO, Judicial Branch.

Others in Attendance: Gordon Lansford, KCJIS Director; Nicole Hamm, KBI; Joe Mandala, KBI; Mary Chambers, KDOC; Kristi Carter, KBI; Carla Boesker, KHP; Amy Johnson, KHP; Don Kayser, REJIS; Dan Dunbar, KDOA; Capt. James Olney, Overland Park PD; Dr. Martin Dias, Northeastern University, Boston (by phone); Joe Acosta, CISO, State of Kansas; Dan Dunbar, Counsel for Department of Administration; Melissa Weisgerber, KBI; Don Cathey, KHP.

Welcome, Approval of the Agenda, Approval of the Minutes:

Chairman Klumpp called the meeting to order at 1:30pm without a quorum present. No votes were taken until there was a quorum, later in the meeting. There was an addition (Legacy Switch Protocol) made to the agenda by the Chair at the request of Joe Mandala, KBI, prior to the committee reports.

Treasurers Report:

There was no Treasurers Report.

2016 KCJIS Conference Update:

There are currently 33 registered for the conference with more expected in the next 60 days. Lt. Craig Phillips reported that the agenda is nearly firm. He requested that a room be provided to our keynote speaker; the Chair suggested, and it was agreed, that we would use a "comp" room for the Keynote Speaker. Lt. Phillips also requested that we provide a list of all the vendors and their logos. There was discussion as to who was sponsoring what. The lunch not covered by KCJIS will be covered by Justice Systems, Inc. AIC and CPI are covering the two receptions. Joe Mandala introduced Melissa Weisgerber, new to his staff at the KBI who will also be helping with the conference. Don noted that there were a couple of "backups" if needed. Two still have not confirmed due to lack of travel approval.

Value Chain Introduction and Discussion:

Joe Mandala, CIO at the KBI, noted there were handouts included in the packets and re-introduced Dr. Martin Dias (on the phone) to the committee. He will be explaining the documents, which are "drafts". Joe noted that his goal was to have research and data available in order to describe the "value" of KCJIS when needed. Their efforts are focused on building a "value chain analysis" for justice information in Kansas.

Dr. Dias described the data collection to be done and then to "validate" same. Dr. Dias described the documents provided. His work focuses on determining the most effective design principles involved in designing and operating public safety networks, and quantifying the "value" of those. He noted that the three categories related

to data were 1) data owner, 2) data provider, and 3) data consumer. He also described the “value metrics” being used; currently there are six. We will need to be flexible as we move forward and continue to develop the analysis. We are currently working on the “current state” of KCJIS. He is sensitive to the use of the word “efficiency” and its different meanings. The “domains” are the next segment of the value chain, currently being ten in number. Some are specific agencies and some are more general in nature. The goal was to identify the major “stakeholders”. Joe discussed his view of which agencies were included in the various groups, reminding us that this is a “draft” and it will be clarified over the time and process of the study. Martin noted that we will continue to add and modify as we move forward. Data Sources, currently at nine, will also change as we learn. CCH is an example of one that needs to be added. Joe noted there will also be data sources that he is not aware of, but they will be “discovered” as we move forward. It is important to be comprehensive and it is up to the committee to fill in the blanks. Ed noted that DCF might include CINC data, for example. Both Joe and Martin noted this is not a static document and can change over time. Overall, during the upcoming “interviews” much will be added and modified as the study moves forward. There will also be a “key events” timeline. There will also be a “social network analysis”, which might show the “informal” sources of information in addition to the formal sources. This work effort will take some time but each person/group only needs to focus on their own data and resources. Martin asked if there was concern over anonymity. There was not expressed at this time because it might be too early in the process. Ed asked about the opportunity to review the questions prior to the surveys and the answer is yes. The KCJIS Committee will have a chance to review all of the documents prior to being disseminated. There were no questions or concerns.

Gordon Lansford introduced Joe Acosta, the new Kansas Chief Information Security Officer (CISO).

A quorum now being present the Chair moved back to the minutes for approval. A motion to approve was made by Secretary Shipman, seconded by Leslie Moore; motion carried. There were no subcommittee minutes.

Legacy Switch Protocol discussion initiated by Joe Mandala, KBI:

Joe Mandala, CIO at the KBI, noted that in 2011 a new “switch” was installed. A switch is used by most KCJIS users to send and receive messages. The new switch was provided by CPI and their support will end in 2018, more or less, but we need to move to a “standard” protocol. CPI built a “protocol” to replicate the old Paradigm 4 protocol. It was old when built and was a “socket” protocol. Most others have moved to newer “web services” protocols. It is now time to move away from the obsolete protocol and use the newer one, which will enable our user agencies to acquire new systems with new technology. We have 44 agencies accounting for about 5000 users that are using the old protocol, but there hasn’t been a formal move to make the change. We are now confronted with an “end of life” strategy where we can’t stretch the rubber band any longer. We must make decisions to move to the newer technologies. We have discussed it over the last 5 years but the time has come to make the hard decision and move forward. Joe will forward the list of the 44 agencies and their number of users to allow the KCJIS Committee to review and move forward. He noted he cannot legally operate without a maintenance contract with our chosen vendor. We could potentially discuss the concept with agencies know to the committee. CPI, our current vendor, uses a proprietary protocol which could cause issues in 2018 when a change needs to be made. It is important to use a “web services” protocol if possible. Ed asked questions to distinguish between a 2 or 3 year solution versus a “long term” solution. Joe suggested that the KCJIS Committee should have the

authority to negotiate for the state as a whole in order to gain the most effective and efficient solution for our user agencies. Ed wants to discuss this next month and decide how to proceed, even if it results in a K.A.R. That would make it a more formal regulatory process. The overall concept is to determine how to move to “new” standard technologies as opposed to more band aid solutions, which we have been using previously. The focus should be on the 44 identified agencies accounting for over half of all users. There is no “standard” at a national level for switches. Joe noted that SOAP and Web Services would work well for us except for NCIC. The link to NCIC is the major problem but Joe says we could overcome that barrier, because we are currently installing a newer architecture that will remedy the situation with NCIC. Joe is concerned with the amount of time required to accomplish the above solution. Ed noted that we need to make a decision quickly and make our user agencies aware of the requirements. We need solutions for ALL of our users regardless of where they are today. He notes that regulations could provide a viable set of “guidelines” to assist agencies in making the change. The Chair asked Joe to prepare a high-level description of the situation for the next meeting and to write an article for the April 22nd KCJIS newsletter. Timing is critical; Ed noted cities are now budgeting for the next year so time is of the essence! The next KCJIS Newsletter is in July but we can also communicate directly with the 44 agencies if needed.

Subcommittee and Project Reports:

- **Electronic Journal Entry Subcommittee** reported by Harold Sass:
 - Nothing new to report.
- **KCJIS Policy and Procedures Subcommittee** reported by Justin Bramlett:
 - Nothing new to report.
- **KCJIS e-Statute Project Status** reported by Joe Mandala:
 - Leslie reported that there is additional work required with the KHP to get their statute file migrated. The core and KBI statutes have been migrated, so the system is useable. Missing migrations will be KHP, Courts, KDOC, and KSC which can continue to develop as we use the system we currently have operational.
- **KCJIS e-Citation Subcommittee** reported by Gordon Lansford:
 - Gordon reported that we are still working with agencies on the GUI for smaller agencies and getting test data from select larger agencies. We reported to KITO that we are still ok on time and budget.
- **KCJIS Project and Planning Subcommittee** reported by Leslie Moore:
 - Leslie provide an update and the next meeting will be in the next quarter (July).
- **e-Court and e-Prosecutor Project Status** reported by Kelly O’Brien and Gordon Lansford:
 - Kelly noted that the E-Court committees met with providers prior to working on the RFP, which might be out by the fall.
 - Gordon reported that we have a full Prosecutor Development Committee made up of the original team plus several new members. Requirements are being delivered to the E-Court Committee for inclusion in the e-Court requirements. We still need a long term plan and to discuss funding.
- **RAPID Project update** reported by Leslie Moore:
 - Leslie reported no new agencies and currently working with prosecutors.
- **e-Filing Project** reported by Kelly O’Brien:
 - Kelly reported that e-Filing will be complete within the next month.
- **KDOC Dashboard Project status** reported by Harold Sass:
 - No new information.
- **Jail Inventory and Victims Notification Project** reported by Ed Klumpp and Brad Burke:

- Ed reported that Wyandotte is the first to be online. Others are in process. Victims' notification is optional to the victim.

KCJIS Legislative Report presented by Ed Klumpp:

Ed reported that his summary is by subject since the bills are all over the board at the current time. He reviewed several that are of interest.

KCJIS Newsletter discussion:

Ed noted that he believes the KCJIS Newsletter needs to reflect that it is from the KCJIS Committee, not the KCJCC. Leslie noted that changes are being implemented.

State or Local Agency Reports:

None.

KCJIS Directors Report:

Gordon presented a summary of his activities or events where he has been involved since the last KCJIS meeting. He asked, with the concurrence of the KCJIS Committee, that he be able to present RAPID as the Kansas nomination for Outstanding Criminal Justice Program for 2016. Motion to approve by Kelly, second by Leslie; motion carried.

Report from the Chair:

Ed reported that the OJA E-Court project was very enlightening. He learned that many of the items that law enforcement needs may already be included, or could be included in the new system.

He also noted that he and Gordon are presenting to the APCO conference next week regarding legislative events and an update on KCJIS.

A request to approve purchase of "cell-mate" handouts for the KCJIS Conference was made. Motion to approve made by Leslie Moore, seconded by Kelly O'Brien; Motion carried.

Adjournment:

The meeting was adjourned by the Chair.

The next KCJIS Committee Meeting: Monday, May 9, 2016, at the Judicial Center in Room 269.